



# EASTON UTILITIES

Life. Made better.™

As your community-owned, not-for-profit Utility & Telecommunication Company, we look forward to serving you. **GENERAL INSTRUCTIONS: Please complete Sections A and B regardless of the request type.** Additional documents may be necessary for any service request as Easton Utilities see fit. Applicants should also contact the Town of Easton for additional requirements regarding New Utility services. This application may require copies of documents prepared by a registered design professional for New Electric, Gas, and Water Utility Service requests. The Customer Service Center at Easton Utilities can answer any questions regarding the completion of this application. Easton Utilities reserves the right to cancel this request if we do not receive further communication within 15 days of Easton Utilities response date.

Please complete the liability waiver for new/upgrade requests for Electric and Gas services.

The service tariffs are part of every contract for utility service. All Utility service tariffs are available upon request or on our website.

<b>A. TELL US ABOUT YOURSELF</b>	<i>Business customers skip to section A1</i>
<input type="checkbox"/> Property Owner <input type="checkbox"/> Tenant <input type="checkbox"/> Contractor <input type="checkbox"/> Developer <input type="checkbox"/> Other _____	
First name _____ Middle Initial _____ Last name _____	
Social Security Number or ITIN number _____ Date of birth (MM/DD/YYYY) _____	
Drivers or State ID _____ State _____	
Other (Specify type of ID) _____	
Co-Applicant _____ Relationship _____	
Social Security Number or ITIN number _____ Date of birth (MM/DD/YYYY) _____	
Current Easton Utilities customer? <input type="checkbox"/> Yes <input type="checkbox"/> No              If yes, Account Number _____	
<b>A1. BUSINESS INFORMATION</b>	
Name of Business _____ Federal Tax Id _____	
Contact Name _____ Title _____	
Current Easton Utilities customer? <input type="checkbox"/> Yes <input type="checkbox"/> No              If yes, Account Number _____	
<b>B. CONTACT INFORMATION</b>	
Service Location _____	
Mailing Address _____ Apt No. _____	
City _____ State _____ Zip Code _____	
Contact#1 _____ Cell Landline Work Business	
Contact#2 _____ Cell Landline Work Business	
Fax# _____	
E-mail _____	

**C. TYPE OF REQUEST****C1. " I AM RENTING/ BUYING A PROPERTY "** *Property Owner/ Tenant Only*

Address to be serviced \_\_\_\_\_ Apt. No. \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Effective start date (MM/DD/YYYY) Monday thru Friday only. Excluding Holidays \_\_\_\_\_

*Please provide a copy of your lease or proof of purchase. Names, Address, Signatures and Effective date must be clearly shown. Please fill section C2 if already an Easton Utilities customer and need to transfer previous address. A deposit may be required for any new services or transfer of service. An Easton Utilities representative will be in contact.*

**C2. " I NEED TO CANCEL UTILITY SERVICES "** *Property Owner/ Tenant Only*

Address to be serviced \_\_\_\_\_ Apt. No. \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Effective cancel date (MM/DD/YYYY) Monday thru Friday only. Excluding Holidays \_\_\_\_\_

*If rental, Easton Utilities will contact Landlord to transfer services back. Please fill out section C3 if you currently have Cable/Internet/Phone services.*

**C3. " I WANT TO SIGN UP FOR OR CHANGE MY EXISTING CABLE, INTERNET OR PHONE SERVICES "** *Property Owner/ Tenant Only***1. CABLE** Enrollment     Upgrade     Downgrade     Terminate specify date (MM/DD/YYYY) \_\_\_\_\_Choose One     Basic     Tier 1     Tier 2     Tier 3Options     HDTV (requires Tier 3)     Español (requires Tier 2 or 3)     Sports Tier HBO     Showtime     Cinemax     Starz/Encore     The Movie Channel

No. Of terminals needed:

Standard \_\_\_\_\_    Interactive \_\_\_\_\_    HD DVR \_\_\_\_\_    Velocity View Whole Home Solution \_\_\_\_\_

*Each Television will need a terminal to function with Easton Cable Velocity. Standard terminals are limited up to Tier 2; all other terminals can broadcast all tiers and options. Cable Cards are available. Please contact Easton Utilities for more information, or visit EastonUtilities.com for details about each Tier and option offered. Any equipment provided by Easton Utilities will need to be returned to avoid equipment charges.*

**2. INTERNET** Enrollment     Upgrade     Downgrade     Terminate specify date (MM/DD/YYYY) \_\_\_\_\_**Residential (download/upload speed)**  
 Starter 10 Mbps/1 Mbps  
 Value 25 Mbps/2 Mbps  
 Value Plus 50 Mbps/3 Mbps  
 Standard 75 Mbps/5 Mbps  
 Ultimate 100 Mbps/10 Mbps**Commercial (download/upload speed)**  
 Starter 10 Mbps/1 Mbps  
 Value 50 Mbps/3 Mbps  
 Standard 75 Mbps/5 Mbps  
 Ultimate 100 Mbps/10 Mbps

E-mail #1 \_\_\_\_\_@goeaston.net    Password \_\_\_\_\_

Email #2 \_\_\_\_\_@goeaston.net    Password \_\_\_\_\_

Options     Gateway Modem     Web Hosting     X-stop

Service includes equipment for up to one (1) wired connection. Wireless routers and additional e-mail addresses are available for an additional fee. Please contact Easton Utilities for more information, or visit [EastonUtilities.com](http://EastonUtilities.com) for details about each package offered. Any equipment provided by Easton Utilities will need to be returned to avoid equipment charges.

**3. PHONE**

Enrollment       Additional       Terminate specify date (MM/DD/YYYY) \_\_\_\_\_

Line #1    Residential    Business    PBX (Private Branch Exchange) System    Other \_\_\_\_\_ Transfer?   YES   NO

Line #1    Residential    Business    PBX (Private Branch Exchange) System    Other \_\_\_\_\_ Transfer?   YES   NO

Please complete a copy of the 911 LOA available at [EastonUtilities.com/Phone](http://EastonUtilities.com/Phone). Please provide a copy of bill from current phone company if transferring. Other restrictions may apply.

**D. OTHER REQUESTS**

- I WANT TO...       Add Direct Debit (Automatically Debit bill amount from Checking Account or Credit Card)
- Sign up for Paperless Billing (I want to stop receiving paper bills, and receive monthly digital notification via email)

Return completed application to Easton Utilities at:  
201 N Washington Street  
Easton, MD 21601  
Phone: (410) 822-6110  
Fax: (410) 822-4987  
E-mail: [info@eastonutilities.com](mailto:info@eastonutilities.com)

For Office Use Only

<b>APPLICATION FOR ELECTRIC SERVICE ONLY</b>	
<b>C4.</b>	<b>TYPE OF REQUEST</b>
<b>1. "I NEED TO..."</b>	<b>Property Owner/Contractor/Developer Only</b>
<input type="checkbox"/> Request new electrical service. COMPLETE SECTION C4 AND 1. ELECTRICAL SERVICE AS APPLICABLE.	
<input type="checkbox"/> Upgrade my existing electrical service. COMPLETE SECTION 1. ELECTRICAL SERVICE AS APPLICABLE.	
<input type="checkbox"/> Relocate my electrical service/meter. <u>COMPLETE THE ELECTRICIAN NAME AND PHONE.</u>	
<p><i>Applicants should also contact the Town of Easton for additional requirements regarding New Utility services. This application may require copies of documents prepared by a registered design professional for New Electric, Gas, and Water Utility Service requests. The Customer Service Center at Easton Utilities can answer any questions regarding the completion of this application.</i></p>	

<b>A. REQUEST ELECTRICAL SERVICE</b>		<b>Property Owner/Contractor/Developer Only</b>
<b>PRIMARY SITE USE</b>		
<b>RESIDENTIAL</b> <input type="checkbox"/> Single House <input type="checkbox"/> Apartment <input type="checkbox"/> Duplex <input type="checkbox"/> Mobile <input type="checkbox"/> Townhouse <input type="checkbox"/> Condo Other _____ No. of Units _____ Conditioned Square Footage/Unit: _____ sq. ft.	<b>SUBDIVISION</b> No. of Single Family Homes _____ No. of Townhomes _____ No. of Apartments/Condos _____ No. of Other Units _____ Total Units/Lots _____	<b>COMMERCIAL</b> <input type="checkbox"/> Store            Total Conditioned sq. ft. _____ No. of Units _____ <input type="checkbox"/> Restaurant    Total Conditioned sq. ft. _____ No. of Units _____ <input type="checkbox"/> Office            Total Conditioned sq. ft. _____ No. of Units _____ <input type="checkbox"/> Warehouse      Total Conditioned sq. ft. _____ No. of Units _____ <input type="checkbox"/> Condo            Total Conditioned sq. ft. _____ No. of Units _____ <input type="checkbox"/> Apartment      Total Conditioned sq. ft. _____ No. of Units _____ <input type="checkbox"/> Other _____ Total Conditioned sq. ft. _____ No. of Units _____
<b>PRIMARY HEAT</b>		
<input type="checkbox"/> Electric <input type="checkbox"/> Gas <input type="checkbox"/> Oil <input type="checkbox"/> Heat Pump <input type="checkbox"/> Propane <b>Central Air:</b> <input type="checkbox"/> YES <input type="checkbox"/> NO		
<b>B. ELECTRIC SERVICE</b>		<input type="checkbox"/> <b>TEMPORARY</b> <input type="checkbox"/> <b>PERMANENT</b>
<b>TYPE OF ELECTRIC SERVICE</b>	<b>VOLTAGE</b>	
<input type="checkbox"/> Overhead <input type="checkbox"/> Underground Other _____ <input type="checkbox"/> Industrial <input type="checkbox"/> Commercial <input type="checkbox"/> Residential	<input type="checkbox"/> 120/208 single phase, three wire <input type="checkbox"/> 120/240 three phase, four wire <input type="checkbox"/> 120/240 single phase, three wire <input type="checkbox"/> 277/480 three phase, four wire <input type="checkbox"/> 120/208 three phase, four wire <input type="checkbox"/> Primary Voltage	
<b>ELECTRIC LOAD INFORMATION</b>		
Total Main Breaker size (AMPS) _____ Electrician name _____ Phone _____		
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APPLICATION FOR GAS SERVICE ONLY

C5. GAS SERVICE

TEMPORARY  PERMANENT

TYPE OF GAS SERVICE

Residential  Commercial (less than 2000 CCF)  Large Commercial Industrial (2000 CCF or greater)  
*Average monthly consumption* *Average monthly consumption*

GAS LOAD INFORMATION

GAS LOAD

Gas House Heater \_\_\_\_\_ BTU/HR  Gas Pool Heater \_\_\_\_\_ BTU/HR  Gas Generator \_\_\_\_\_ BTU/HR  
 Gas Range \_\_\_\_\_ BTU/HR  Gas Fireplace \_\_\_\_\_ BTU/HR  Gas Boiler \_\_\_\_\_ BTU/HR  
 Gas Water Heater \_\_\_\_\_ BTU/HR  Gas Other \_\_\_\_\_ BTU/HR  Process Gas \_\_\_\_\_ BTU/HR

Pressure Requested:  7" Water Column  @2PSIG

Contractor Name \_\_\_\_\_ Phone \_\_\_\_\_

MD License # \_\_\_\_\_

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**APPLICATION FOR WATER SERVICE ONLY**

**C6. WATER SERVICE**

**TEMPORARY**       **PERMANENT**

**TYPE OF WATER SERVICE**

Residential     Commercial     No. of Equivalent Dwelling Units (EDU) \_\_\_\_\_

- For single-family homes, use one (1) EDU
- For multi-unit dwellings or commercial properties, consult the Easton Utilities Water and Wastewater Tariffs or call 410-822-6110

*Water and Wastewater service may be subject to capital and connection fees. Contact Easton Utilities for more information.*

**OTHER WATER AND WASTEWATER RELATED REQUESTS**

**I WANT TO...**

Add IRRIGATION METER

Add Other (Specify) \_\_\_\_\_

*Applicants should also contact the Town of Easton for additional requirements regarding New Utility services. This application may require copies of documents prepared by a registered design professional for New Electric, Gas, and Water Utility Service requests. The Customer Service Center at Easton Utilities can answer any questions regarding the completion of this application.*

Upon receipt of the site plan, with complete information as described below and this "Liability Waiver", signed by the owner(s), Easton Utilities will design and install utility service to the property.

Location on the property where the service will be installed:

\_\_\_\_\_  
\_\_\_\_\_

Note special requirements, or issues regarding the location of service. Routing, venting, future outdoor structures, etc.

\_\_\_\_\_  
\_\_\_\_\_

**Site Plan and Underground Utility Locations:**

The property owner must supply to Easton Utilities a site plan showing property lines, dwelling and structure location(s), requested meter location, and all private or customer owned underground pipes, wires, cables, drain fields, telephone lines etc. along with the approximate depth of these facilities. If unknown, note on the site plan sketch.

**Trenching and Backfilling:**

Easton Utilities will trench or excavate approximately 30-48 inches to install service. Easton Utilities will back fill the trench and mound the excess dirt to allow for settlement. The owner will be responsible for any additional backfilling or restoration work. Please note some minor surface damage will occur during construction. (i.e. minor impressions, disturbed soil or sod, etc.)

**Construction Over Service Lines Not Permitted:**

Some samples include but are not limited to decks, patios, sidewalks, pools, garages, car ports, sheds, animal shelters, air conditioner pads, etc. If this is done after service is installed, Easton Utilities will relocate the service at the owner's expense.

**Crossing Property Lines:**

Installation of some services will require Easton utilities to perform work in the utility right-of-way on adjoining or neighboring properties. Property owners are specifically prohibited from locating facilities in utility easements and right-of-way. Easton Utilities is NOT responsible for damage to any unmarked facilities in utility easements or rights-of-way regardless of ownership.

I HEREBY AGREE TO HOLD EASTON UTILITIES AND ITS SUB-CONTRACTORS HARMLESS FROM ANY LOSS, COST, DAMAGE, EXPENSE, OR INJURIES RESULTING FROM INACCURACIES ON THE SUBMITTED SITE PLAN.

Owner: \_\_\_\_\_ Date \_\_\_\_\_

Owner: \_\_\_\_\_ Date \_\_\_\_\_

Return this form to:

Easton Utilities, 201 N. Washington Street, PO BOX 1189 Easton, MD 21601

410-822-6110

GAS

ELECTRIC

REV. 051

Call 1-800-441-8355 at least two (2) business days prior to digging- it's a Maryland Law!

Anyone planning to alter the surface of the ground-by digging new gardens or driving rods, pins or fence posts into the ground- MUST use this free service. Miss Utility will notify Easton Utilities of your proposed excavation plans so a utility representative can mark the location of any underground utility lines or pipes. Utility locations will be indicated by ground paint and /or flags so you can dig safely. Anyone failing to comply with Miss Utility laws is subject to a civil penalty of \$1,000 or 10 times the cost of repairs. Homeowners may also call Miss Utility by dialing 8-1-1.

**Property Owners Must Mark All Underground Facilities**

Property owners are reminded that they are responsible for locating ALL underground facilities. Easton Utilities is not responsible for damage to underground facilities that have not been properly marked. Some facilities, particularly those that have no metal in them, will NOT be located by Miss Utility. Property owners must locate and mark these facilities. Some of the typical facilities that may not be located through Miss Utility include:

- Invisible Fence Wiring
- Landscape Lighting Wiring
- Irrigation and Sprinkler Systems
- Hoses
- PVC and other Plastic Pipes
- Well and Septic Pipes
- Underground Drainage Systems

\_\_\_ Initials (acknowledges page 2 has been read)

For more information, visit [www.missutility.net](http://www.missutility.net)