



EASTON UTILITIES

APPLICATION FOR EMPLOYMENT

POSITION APPLIED FOR _____

Date _____

PERSONAL

Name: Last _____ First _____ MI. _____

Last Four Digits of SSN _____ Phone Number _____

Address: Street _____ City _____ State _____ Zip _____

-Are you legally eligible for employment in the U.S.A.? Yes No

-Do you have a valid Maryland drivers license? Yes No Class Type _____

-Have you ever been convicted of a crime, excluding misdemeanors and summary offenses, that has not been annulled or expunged or sealed by a court? Yes No

-If yes, describe in full

(Conviction of a crime will not be an absolute bar to employment)

Were you previously employed by us? Yes No If yes, when? _____

Date available to start _____ Your minimum wage/salary requirement _____

Please list any other experiences, skills, or qualifications which will be of special benefit in the job for which you are applying. (Do not list any information that Federal and/or State law precludes obtaining in the pre-employment stage.)

EMPLOYMENT HISTORY

Please account for all employment (temporary, part time, full time, etc.) during the last five years, including periods of unemployment. START WITH YOUR CURRENT OR MOST RECENT EMPLOYER. Note any changes in job title under the same employer.

Company Name _____ Type of Business _____

Address _____ Phone _____

Name/Title of Direct Supervisor _____ May we contact this employer? Yes No

From _____ To _____ Beginning Pay _____ Ending Pay _____

Your Job Title and Duties _____ Specific Reasons for Leaving _____

Company Name _____ Type of Business _____

Address _____ Phone _____

Name/Title of Direct Supervisor _____ May we contact this employer? Yes No

From _____ To _____ Beginning Pay _____ Ending Pay _____

Your Job Title and Duties _____ Specific Reasons for Leaving _____

Company Name _____ Type of Business _____
 Address _____ Phone _____
 Name/Title of Direct Supervisor _____ May we contact this employer? Yes No
 From _____ To _____ Beginning Pay _____ Ending Pay _____
 Your Job Title and Duties _____ Specific Reasons for Leaving _____

Company Name _____ Type of Business _____
 Address _____ Phone _____
 Name/Title of Direct Supervisor _____ May we contact this employer? Yes No
 From _____ To _____ Beginning Pay _____ Ending Pay _____
 Your Job Title and Duties _____ Specific Reasons for Leaving _____

EDUCATION				
Name of school or University	City, State		Years completed	Did you graduate?
High School/GED		Courses Taken	_____	<input type="radio"/> Yes <input type="radio"/> No
College		Major/Degree	_____	<input type="radio"/> Yes <input type="radio"/> No
Other		Courses Taken	_____	<input type="radio"/> Yes <input type="radio"/> No

REFERENCES				
List additional references (other supervisors, people you have worked with, people you have done volunteer work for, school teachers, etc.) Do not list relatives.				
Name	Occupation	Address	Phone	Relationship

AGREEMENT *Important- Please Read*

- The Easton Utilities Commission, (EUC) requires that you submit to a drug/alcohol test before you can be hired by EUC. The results of such test will be considered as a factor in whether you are offered a position by Easton Utilities.
- UNDER MARYLAND LAW AN EMPLOYER MAY NOT REQUIRE OR DEMAND ANY APPLICANT FOR EMPLOYMENT OR PROSPECTIVE EMPLOYMENT OR ANY EMPLOYEE TO SUBMIT TO OR TAKE A POLYGRAPH, LIE DETECTOR OR SIMILAR EXAMINATION AS A CONDITION OF EMPLOYMENT OR CONTINUED EMPLOYMENT. ANY EMPLOYER WHO VIOLATES THIS PROVISION IS GUILTY OF A MISDEMEANOR AND SUBJECT TO A FINE NOT TO EXCEED \$100.**
- EUC is an Equal Opportunity Employer. Applicants are considered for all positions without regard to race, color, creed, religion, sex, national origin, age, disability, marital status, public assistance or veteran status.
- I authorize my current and previous employers, schools, or persons named as references to give any information regarding my employment or education record. I agree that EUC and my current and previous employers shall not be held liable in any respect if any employment offer is not tendered, is withdrawn, or my employment is terminated because of falsification of statements, answers, or omissions made by me in this questionnaire or interviews.
- I certify that all statements made by me on this application are true and complete to the best of my knowledge and that I have not withheld anything that would, if disclosed, affect this application unfavorably and result in the termination of my employment.
- I also acknowledge that my employment, if offered, is AT WILL and that EUC or I may terminate my employment with or without cause and with or without notice.
- I hereby acknowledge that I have read the above statement and understand the same.